



About the Course

This interactive course is delivered live in the virtual classroom and condensed to include our most popular content. This course is suitable for business analysts who want to learn about the full capabilities of Power BI Desktop Client. This course uses genuine Microsoft resources written and published by Microsoft Trainers who were involved in developing the Power BI product.

Who Should do This Course?

This course is aimed at anyone who wants to get the most out of their data and reporting. Operators such as Excel users wishing to upgrade their reporting capabilities, Data Analysts, Project Managers, Financial Analysts and Marketers amongst others will benefit from this hands on course.

Course prerequisites

Participants will need to have basic computer skills and a general understanding of Excel.

Duration ½ Day

Class Size: 6 students max

Times: Refer to course schedule

Price: Refer to our website for current course and package pricing.

What's Included?

- Certificate of completion
- PDF course reference guide
- Membership of our support group

Content

Overview

- An Introduction to Power BI
- Working with Power BI desktop file
- Connecting to data sources with Power BI desktop
- Creating a report with visualisations
- Doing more with visualisations



Working with data

- Transforming and sanitising data
- Using the Query Editor
- Data modelling
- Managing relationships

Working with reports and visualisations

- Managing report pages
- Changing report view options
- Working with visualisations
- Adding static objects to a report

A closer look at visualisations

- Matrixes, tables, and charts
- Maps
- Cards, gauges, and KPIs
- Slicers

Introduction to the Power BI web app

- Getting started
- Connecting to data sources with the Power BI web app
- Using workspaces, dashboards, and reports
- Creating custom dashboards
- Power BI web app featuresaz